

CREATIVE MEDIA DIRECTOR

BIBRA LAKE CAMPUS
0.4 FTE

THE ROLE

The Creative Media Director role is 0.4 FTE and will be based at the Centrepoin**t** Church Bibra Lake Campus. The successful candidate will work alongside the Executive team to bring our church's creative vision to life.

CORE RESPONSIBILITIES

- Create all digital and print material for all departments across all campuses - including but not limited to
 - Slides
 - Internal & Professional Printed flyers/brochures
 - Social media
 - Building signage
 - Merchandise
 - Website
 - Internal document management (letterheads, email signatures etc)
- Work alongside the social media manager to ensure content is relevant, engaging and in line with our brand identity
- Website management, including
 - Manage website users
 - Manage forms
 - Keep back end up to date - plugins, WordPress versions
 - Keep front-end content updated
 - Build/edit pages as required

WHO WE'RE LOOKING FOR

We are looking for someone passionate about design and media. Attention to detail, the ability to work in a team environment and handling multiple deadlines are essential.

Proficiency in Adobe Creative Suite, Canva, and WordPress is a must and the candidate should be well-planned, hardworking, positive and possess great people skills.

Experience in working with external suppliers to deliver professional print requirements is preferred.

TO APPLY

If you believe you are the person for the role, please submit the following as part of your written application to [info@centrepoin**t**.church](mailto:info@centrepoint.church)

- A cover letter describing why you would be a good fit for our team and this role
- A detailed resume including the names of 2 referees